

MEMORANDUM

DATE: September 21, 2018
TO: Mercy Rushing, City Administrator
FROM: Charles Bittner, Chief of Police
SUBJECT: Budget Amendment Animal Shelter for FY 2018-2019

Background Information:

I am requesting the unspent funds in budget line item 01-52700-006 (animal shelter) be carried over to the 2018-2019 budget. This money is to complete a building project inside the cat house that is required by the state. It involves removing wood products from inside the cat house and replacing them with metal which can then be sanitized. Three vendors looked at the project but bid responses were extremely slow. This project needs to be completed in the 2018-2019 budget.

Amendment Requested:


Increase Expenditure	01-52700-006	\$3,400
Decrease Fund Balance	01-39910-000	\$3,400

Sincerely,



Charles Bittner
Chief of Police

Approved By:



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS AMENDING THE 2019 BUDGET EXPENDITURES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019; AUTHORIZING EXPENDITURES AS SET OUT IN SUCH BUDGET AMENDMENT AND PROVIDING FOR EFFECTIVE DATE

WHEREAS, the City Council of the City of Mineola, Texas, adopted Ordinance No. 18-09-17-1 on September 17, 2018, approving expenditures for the fiscal year ending September 30, 2019 pursuant to the laws of the State of Texas; and

WHEREAS, it is necessary to amend the 2019 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS:

Section 1. The appropriation amounts of the official budget of the City of Mineola for the fiscal year ending September 30, 2019 are hereby amended as described below:

Section 2. To provide for spending of Meredith Foundation Grant funds.

Section 3. To provide for adjustments to spending for the Meredith Foundation Grant funds which were not expended during the prior fiscal year and need to be carried over into the current fiscal year.

Section 4. The amendments to authorized appropriations for the fiscal year ending September 30, 2019, are summarized as follows:

Decrease Fund Balance:		Increase Expenses:	
General Fund	01-39910-000 \$3,400.00	Animal Shelter	01-52700-006 \$3,400.00

Section 5. The City Administrator is hereby authorized to make intra-departmental and inter-departmental fund transfers within a fund during the fiscal year as becomes necessary in order to avoid the over-expenditure of a particular object code or department.

Section 6. A true and correct copy of the Amended Budget is hereby directed to be filed in the office of the City Secretary, and said Amended Budget is made part of this Ordinance by reference as though fully copied herein verbatim.

Section 7. It is being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval and publication according to law.

APPROVED and ADOPTED by the City Council of the City of Mineola, Texas on the 22nd day of October, 2018.

Kevin White, Mayor

Attest:

Cindy Karch, City Secretary